

LLANHARRY COMMUNITY COUNCIL

MANAGEMENT RISK ASSESSMENT POLICY 2023-2024

Assessment Criteria

Rating	Potential Consequence Score 1-5	Classification	1-5	Low
	Likelihood of happening Score 1-5		6-10	Medium
	Severity Level Score—Potential Consequence X Likelihood		11-15	High
			16-25	Very High

Assessment carried out on 20th November 2023

Area Buildings Etc.	Location	Potential Consequence	Likelihood	Severity Score	Class	Measure to be taken to Reduce/Minimise/Control Risk
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<u>COMMUNITY ASSETS</u>						
Playing Field	North side boundary entrance to Fox & Hounds public house	2	5	10	Medium	Letter has been sent (annually) to Landlord informing him that there is no public right of way and that he is responsible for any claims arising from the construction of a pathway in the playing field.
		1	2	2	Low	Uneven ground/surfaces/trees/hedges – no action to be taken.
		2	5	10	Medium	Bramble growing onto path from Pumping Station – arrange to be cut back.
		5	2	10	Medium	Broken ceramics at bottom hedge – arrange for removal.
Playing Field	South side boundary behind Spar including main entrance to playing field.	1	2	2	Low	Uneven ground/surfaces/trees/hedges – no action to be taken
		1	5	5	Low	Exposed tree roots – no action to be taken.
		1	5	5	Low	Dog Waste Bin damaged – arrange for its removal along with bag tied to fencing- Contact RCTCBC.
		1	5	5	Low	Tree blown down to rear of Spar shop – contact GM Contractor.

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Playing Field	East side boundary in front of Community Centre	1	5	5	Low	Uneven ground/surfaces – no action to be taken.
Playing Field	West side boundary to rear of properties along Llanharry Road	1 1	5 2	5 2	Low Low	Uneven ground/surfaces Construction materials in hedge -report matters to builder/owner for removal.
MUGA	Playing Field	1	5	5	Low	Non – identified. See monthly Inspection reports.
Teen Shelter	Playing Field	1	5	5	Low	Graffiti/Litter
	Play Area	N/a 1 1 1	N/a 5 5 5	N/a 5 5 5	N/a Low Low Low	Monthly independent inspections. Grass growing through play surfacing under cantilever swing – contact GM contractor. Paint scrapped off cantilever swing arm. Moss on some surfacing – contact JW re: removal
<u>BURIAL GROUNDS</u>						
Burial Ground	Cowbridge Road	2	3	6	Medium	Uneven ground/surfacing/trees/hedges – no action to be taken.

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		3	4	12	High	Weeds/moss on paths – inform GM contractor.
Burial Ground Unused	Church burial ground	2	3	6	Medium	Uneven ground/surfacing/trees/hedges – no action to be taken.
		3	4	12	High	Moss on paths – inform GM contractor.
<u>ALLOTMENTS</u>	Fforest Road	2	2	4	Low	Uneven ground/surfacing/trees/hedges – no action to be taken.
	Laureldene	2	2	4	Low	Uneven ground/surfacing/trees/hedges – no action to be taken.
		5	3	15	High	Uncovered water trough & water barrels– Inform Allotment Assoc. Majority of allotments in need of work – write to all plot holders concerned.
	Strip of land running from East to West alongside M 4.	1	5	5	Low	Uneven ground/surfacing/trees/hedges – no action to be taken.
		5	5	25	V High	Fence between M4 and right of way has collapsed – inform SWTRA immediately.

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Ambulance Hall, Grounds	Birchgrove	2 1	2 2	4 2	Low Low	Uneven ground/surfacing- no action to be taken. Metal covers around down pipes have corroded.
<u>BUILDINGS</u>						
Ambulance Hall	Birchgrove	1	2	2	Low	Loss of keys to Hall – register of keyholders set up.
Garage		1 2	2 2	2 4	Low Low	Loss of fob to Garage. Uneven ground/surfacing – no action to be taken.
Cemetery Shed	Cowbridge Road	1	2	2	Low	Loss of keys to shed. Register of authorised key holders and users set up.
		2	3	6	Medium	Uneven ground/surfacing/trees/hedges – no action to be taken.
War Memorial	Ty Isaf	5	1	5	Low	Non-identified
<u>BUS SHELTERS</u>	Tylacoch Avenue	1	5	5	Low	Uneven ground/surfacing/hedges – no action to be taken.
	Red Hill	1	5	5	Low	Uneven ground/surfacing – no action to be taken.
	Post Office	1	5	5	Low	Non- identified.
	Birchgrove	1	5	5	Low	Uneven ground/surfacing – no action to be taken.
	Ty Isaf	1	5	5	Low	Non- identified. Needs repainting – paint has been scraped off.

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	Tylagarw	1	5	5	Low	Non-identified.
<u>PUBLIC SEATS</u>	Public seats at various locations	1	5	5	Low	Uneven ground/surfacing – no action to be taken.
<u>COUNCIL OFFICE</u>	Groes Sannor, Degar Road	1	5	5	Low	Uneven ground/surfacing – no action to be taken. Lone working – see Lone Working Policy.
<u>FINANCE & MANAGEMENT</u>	Risk of Council not being able to continue its business due to an unexpected or tragic circumstance.	5	1	5	Low	All files and recent records are kept at the Clerk’s home. Regular back-ups are made to an external hard drive.
	Insurance	5	1	5	Low	Review provision annually.
	Data Protection	5	1	5	Low	Ensure annual renewal of registration and continual review of compliance.

Councillor J Dilworth.....

Councillor V Davies

Clerk.....

Date.....