

Appendix 1

List of Correspondence – August/September 2025

Items marked with an * have been sent to each member.

One Voice Wales

A 2025 Review in Wales on whether the job title "Clerk" accurately reflects the duties.....

National Forest Landscape Scheme 2025/27

Webinar - National Forest Landscape Scheme 2025/27

*Digital health of community and town councils

One Voice Wales E-Bulletin edition 7

Invitation to online Stakeholder Workshop on Sustainable Land Management (SLM)

Indicators

Financial Assistance for Councillor Training with One Voice Wales

National Conference and Annual General Meeting 01/10/25

Planning Aid Wales

FREE Network Event - How can Planning Contribute to Providing Age Friendly Communities

Latest news

17th September -A practical introduction to planning for Community and Town Councils

8th October - Planning with Communities: Making your voice count

Office of Heledd Fychan MS – South Wales Central

Community Resources Update August 2025

Cost of Living Network

South Wales Central Community Resources Update September 2025

Principality Building Society Future Generations Fund

RCTCBC

*Home to School Transport correspondence from Chief Executive

Shared Community Charter - Consultation

*Shared Charter Working Group - 2nd September

Llais

July newsletter

RCT Together

CF72 Network Meeting Thursday 18th September

Lloyds

The credit interest rates on your business account are coming down on 9 September 2025

Changes to online banking terms and conditions on 28 November 2025.

Angel Delights of Llanharry – request to erect a banner on park railings

Ms AW – request to take down goal posts between games/training

Rhondda Cynon Taf Pension Fund 2025 - Annual Benefit Statements

South Wales Police

Cuppa with a copper Fri 19th September 10am

Our News - September 2025

Mr GJ – Lack of flowers in Tylagarw

Play Area / Equipment Operational Inspection

LLANHARRY COMMUNITY COUNCIL

Complete

Score	8 / 8 (100%)	Flagged items	0	Actions	0
Document No.	000078				
Audit Title	LLANHARRY COMMUNITY COUNCIL				
Client / Site	Llanharry Recreation Ground				
Conducted on	27.08.2025 15:42 BST				
Prepared by	Jerry Widdas				
Location	Llanharry				
Personnel	Jerry Widdas				

Audit

8 / 8 (100%)

GENERAL SITE DESCRIPTION

1 / 1 (100%)

Detail:

Yes

The recreation ground consists of a play area fenced by steel bow top fencing with self closing gates
 A MUGA kick about area and a youth shelter
 Both areas are accessed by Tarmac pathways
 Benches and picnic tables are located within the play area and also outside the play area boundary



Photo 1



Photo 2



Photo 3



Photo 4



Photo 5

ITEM

6 / 6 (100%)

Manufacturer identification and date of installation

Yes

MUGA area supplied by PPL date unknown
 1 X 2 seat swing supplied and installed by Urban Recreation in 2016
 1 X Traditional cradle seat swing Wicksteed Leisure
 1 X Traditional Igloo climber Wicksteed Leisure
 1 X Wheelchair roundabout supplied and installed Urban Recreation Dec 2018
 1 X Multiplayer Unit Proludic installed Feb 2022
 1 X Steel cable ride Record Play
 1 X Freestanding slide Record Play
 2 X Spring animals Fahr Industries installed Feb 2022
 1 X Teen Shelter David Ogilvie Engineering
 1 X Cantilever Swing supplied Urban Recreation 2016
 9 X Fitness Items supplied Urban Recreation October 2017
 1 X Spinning Cup supplied and installed Urban Recreation Dec 2018



Photo 6



Photo 7



Photo 8



Photo 9



Photo 10



Photo 11



Photo 12



Photo 13



Photo 14



Photo 15



Photo 16



Photo 17



Photo 18



Photo 19



Photo 20



Photo 21

Item Condition

Safe

At the time of inspection all the equipment was found to be in a safe and useable condition

Safety Surfacing

Safe

All items of play equipment are located on wet pour rubber safety surfacing. A moss treatment was applied

during the inspection



Photo 22



Photo 23



Photo 24

Equipment Findings

Safe

There is some wear on the toddler swing chains, monitor and plan for replacement in the future

There is a rubber cover missing from one of the sit up benches

The timber foot treads on the cable ride ramp are starting to deteriorate

There is a muddy hole next to the cable ride ramp

There is some graffiti on the multiplay unit panel

One of the finger guards on the cableway trolley is very worn and will need replacing in the near future

Weld has cracked on the base of the cantilever swing

Fitness item damper needs repair



Photo 25



Photo 26



Photo 27



Photo 28



Photo 29



Photo 30



Photo 31

Safety Surfacing Findings

Safe

At the time of inspection all surfaces were found to be in a safe and useable condition although there are some areas of joint separation which should be monitored

One corner of the roundabout surfacing has been subsiding over the years and continues to drop monitor

A moss treatment was applied to required areas as part of the inspection and a weed killer was also applied to areas of the basket swing



Photo 32



Photo 33



Photo 34



Photo 35



Photo 36

Recommendations

Yes

monitor timber treads on cable ride ramp

Weld base on cantilever swing
Fix damper on fitness unit

Other comments

1 / 1 (100%)

Yes

Schedule inspection for 29th September

Inspector Sign Off



Jerry Widdas Routine And Operational Inspector (Cert OP9635)
27.08.2025 15:45 BST



Llanharry Community Council
Cyngor Cymuned Llanhari

Groes Sannor, Degar Road, Llanharry. CF72 9JX

Tel/Ffon 01443 223007

E-mail/E-bost llanharrycc@live.co.uk



Schedule of Monthly Meetings – 2026

January	14th
February	11th
March	11th
April	15th
May (+AGM)	13th
June	10th
July	8th
August	No Meeting
September	9th
October	14th
November	11th
December	9th

Dear Councillor,

TOWN AND COUNTRY PLANNING ACT 1990

Fy Nghyf/My Ref:	25/0843/FUL
Datblygiad Arfaethedig / Proposal:	Proposed installation of 2no. Wall mounted a/c units.
Lleoliad / Location	Units H3 And H4 Rct Cleansing Team, Coedcae Industrial Estate, Talbot Green, Rhondda Cynon Taf CF72 9HG

CONSULTATION - COMMENTS TO BE RECEIVED BY: 04.09.2025..

I have received this application for permission to develop under the above act. I should be grateful if your Council would return any observations you may have concerning the application to me by the above date.

Please bear in mind that any observations received may be disclosed to the applicant or otherwise made public in the normal course of the Council's business.

Yours faithfully

Dear Councillor,

TOWN AND COUNTRY PLANNING ACT 1990

Fy Nghyf/My Ref:	25/0875/FUL
Datblygiad Arfaethedig / Proposal:	Overclad of 3no elevations with vertical metal cladding sheets, including oversailing the curtain walling to the office block front elevation at low level. Installation of 3no A/C units to the flat roofs of the single storey office blocks to the front elevation.
Lleoliad / Location	Units E2 To E3 Rlc Transport , Coedcae Industrial Estate, Talbot Green, CF72 9HG

CONSULTATION - COMMENTS TO BE RECEIVED BY: 09.09.2025..

I have received this application for permission to develop under the above act. I should be grateful if your Council would return any observations you may have concerning the application to me by the above date.

Please bear in mind that any observations received may be disclosed to the applicant or otherwise made public in the normal course of the Council's business.

Yours faithfully



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27 August 2025

Contract for the maintenance of the park and football pitches from March 2026 to February 2027 with option to renew for a further two years

<u>Schedule of works - Football Pitch</u>	
Mow pitch - 38 cuts:	<ul style="list-style-type: none"> Weekly April to October (inc) with a roller mower Fortnightly March & November (inc); Monthly (December, January & February);
Vertidrain - Aeration of pitch 5800m ²	<ul style="list-style-type: none"> four times a year
Quadraplay Field - 15 times	<ul style="list-style-type: none"> fortnightly October to March/April
Spray pitch with iron and fertiliser	<ul style="list-style-type: none"> 4 times
Apply Selective Herbicide	<ul style="list-style-type: none"> annually
Apply Slow-Release Fertiliser 10 bags of fertiliser are used normally - approximately 200kg	<ul style="list-style-type: none"> annually
Application of winter fertiliser 24 week slow release	<ul style="list-style-type: none"> annually
Sow grass seed with tractor mounted implement - 6 bags of grass seed which is drill seeded by use of a disc seeder - 120kg of seed (Not sown by hand or a spreader).	<ul style="list-style-type: none"> annually
Carry out end of season renovations as required to the goal mouth areas	<ul style="list-style-type: none"> annually

<u>Playing Field 6,500m2</u>	
<ul style="list-style-type: none"> • Litter picking 	<ul style="list-style-type: none"> • (prior to cutting)
<ul style="list-style-type: none"> • Grass cutting - 23 cuts 	<ul style="list-style-type: none"> • fortnightly March to November and monthly (December, January & February)
<ul style="list-style-type: none"> • Hedge cutting 	<ul style="list-style-type: none"> • twice a year
<ul style="list-style-type: none"> • Circular Path/entrance gates/bicycle racks 	<ul style="list-style-type: none"> • weed kill - annually

Play area: 3,500m2	
<ul style="list-style-type: none"> • Litter picking 	(prior to cutting)
<ul style="list-style-type: none"> • Grass cutting - 23 cuts 	fortnightly March to November and monthly (December, January & February all grass cuttings to be collected and disposed of off-site.

Junior Pitch	
<ul style="list-style-type: none"> • Litter picking 	(prior to cutting)
<ul style="list-style-type: none"> • Grass cutting - 23 cuts 	fortnightly March to November and monthly (December, January & February all grass cuttings to be collected and disposed of off-site.

QUERY – LINE MARKING??? - PITCHES

QUERY – AREA AROUND COMMUNITY CENTRE



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27 August 2025

Contract: Watering/Weeding/Plants

Duration: March 2026 to February 2027 with option to renew for a further two years

Areas	Schedule of Works
Churchyard Circular bed*	Mulch beds with manure/compost/fertiliser to enrich the soil prior to planting
Barrier baskets	Disinfect baskets prior to flower installation
Ty Isaf (3) flower beds*	Fill beds with bedding plants, weed twice weekly
Planters (10) & Flower Fountain	Water twice weekly June – end of September
	Empty baskets and planters and dispose of soil and plants at season end



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27 August 2025

Cemetery & Churchyard Grounds Maintenance Contract March 2026 to February 2027
with option to renew for a further two years

<u>Areas</u>	<u>Schedule of Works</u>
<p><u>Cemetery</u></p> <ul style="list-style-type: none"> All areas including graves area, seats, banks, outside banking and currently unused section <p><u>Churchyard</u></p> <ul style="list-style-type: none"> including triangle to rear 	<ul style="list-style-type: none"> Litter picking - BEFORE EVERY CUT! Grass cutting –every 14 days March to end of November and monthly December/January/February - collection and removal of all grass cuttings; Paths & steps - removal of moss and weeds – monthly; Gates & Water taps – cut back hedges – monthly Walls - removal and disposal - ivy/ferns/weeds - monthly Hedge-cutting – perimeter cut twice yearly - September and the beginning of March collection and removal of all cuttings. Unused section – topping of field annually between September and October. Shed/railings/pillars - removal of ivy – annually Benches – cleaned – annually Slabs – cleaned – annually Shrubs/ bushes/Yew trees, cutting, collection and removal of all cuttings – October;

Bench – down from Cemetery		<ul style="list-style-type: none"> grass to be cut every 14 days March to end of November and monthly December to end of February.
Park Play Area Teen shelter Cemetery Churchyard	Litter & Dog Waste bins Litter & Recycling bins	<ul style="list-style-type: none"> emptying of litter & recycling bins - weekly; Putting out bag(s) for collection by Local Authority (weekly) Putting out recycling bags for collection by LA (weekly) Putting sulo bin out for emptying and returning to cemetery (weekly)

Playing Field		<ul style="list-style-type: none"> • Litter picking - three times a week; • Weed kill around the bottom gates – annually; • Cut back and weed kill Elder at bicycle rack - annually
Multi Use Games Area including bank to rear of MUGA		<ul style="list-style-type: none"> • Litter pick - three times a week • Removal of weeds – annually.
Youth Shelter		<ul style="list-style-type: none"> • Sweep out/litter pick – three times a week.
Bus Stops	<p>Ty Isaf Tylacoch Red Hill</p> <p>Opposite Spar</p> <p>Opposite Birchgrove</p>	<ul style="list-style-type: none"> • Sweep out/litter pick – twice a week; • Grass cutting –to be cut every 14 days; • Sweep out/litter pick – 3 times a week; • Cutting back of overgrowth – monthly
Allotments	<p>Laureldene</p> <p>Forest road either side of the entrance gate & bungalow to motorway</p>	<ul style="list-style-type: none"> • Grasscutting - twice a year in the growing season (unused allotments, around fences and pathways); • Removal of earth/weeds from path – annually; • Hedge cutting - October.
Amenity Areas	<p>Y Gardd Laureldene</p> <p>Hazeldene</p>	<ul style="list-style-type: none"> • Litter pick • Grass cutting – grass to be cut every 14 days; • Hedge cutting – October. • Cut around seats and along chain link fencing.



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27 August, 2025

Sundry Grounds Maintenance Contract

Duration: March 2026 to February 2027 with option to renew for a further two years

Ambulance Hall		<ul style="list-style-type: none">• Litter picking• Grass cutting - every 14 days March to end of November and monthly December to end of February - collection and removal of all grass cuttings;• Weed-kill driveway/walls
Beaker Man Plaque Llanharry/Llanharan Road		<ul style="list-style-type: none">• Litter picking• Grass cutting - monthly
Ty Isaf		<ul style="list-style-type: none">• Litter picking• Grass cutting middle area of Ty Isaf including the area under cherry tree - grass to be cut every 14 days March to end of November and monthly December to end of February - collection and removal of all grass cuttings;
Ty Isaf Play Area		<ul style="list-style-type: none">• Litter picking – five times weekly;• Trim all growth from railings – as required;• Emptying of rubbish bins five times weekly.

News & Publications

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Local Government Pay Claim 2025/26

© 24 July 2025

The trade unions have now accepted the pay negotiations for 2025/26.

GMB and UNISON have both indicated acceptance, however, UNITE for the fifth year running, have declined. This does not prevent a formal collective agreement being reached and the pay award can be implemented.

The two unions say that while the vote to reject the offer was very strong, unfortunately the number of those voting fell short of what is required for a formal postal ballot for industrial action to be undertaken. In the circumstances, they had no option but to vote to settle negotiations for 2025.

The trade unions will work with the employers on a review of the NJC pay spine as a priority given the impact of the National Living Wage.

They have also proposed that work on the 2026/27 pay claim be undertaken this autumn to prevent any delay in the implementation from 1 April 2026.

Local Government Services Pay Agreement 2025/26

SCP	01-Apr-24		01-Apr-25		Scale ranges
	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
2	£23,656	£12.26	£24,413	£12.65	Below LC Scale (for staff other than clerks)
3	£24,027	£12.45	£24,796	£12.85	
4	£24,404	£12.65	£25,185	£13.05	
5	£24,790	£12.85	£25,583	£13.26	
5	£24,790	£12.85	£25,583	£13.26	LC1 (below substantive range)
6	£25,183	£13.05	£25,989	£13.47	
7	£25,584	£13.26	£26,403	£13.69	LC1 (substantive benchmark range)
8	£25,992	£13.47	£26,824	£13.90	
9	£26,409	£13.69	£27,254	£14.13	
10	£26,835	£13.91	£27,694	£14.35	
11	£27,269	£14.13	£28,142	£14.59	
12	£27,711	£14.36	£28,598	£14.82	
13	£28,163	£14.60	£29,064	£15.06	LC1 (above substantive range)
14	£28,624	£14.84	£29,540	£15.31	
15	£29,093	£15.08	£30,024	£15.56	
16	£29,572	£15.33	£30,518	£15.82	
17	£30,060	£15.58	£31,022	£16.08	
18	£30,559	£15.84	£31,537	£16.35	LC2 (below substantive range)
19	£31,067	£16.10	£32,061	£16.62	

20	£31,586	£16.37	£32,597	£16.90	
21	£32,115	£16.65	£33,143	£17.18	
22	£32,654	£16.93	£33,699	£17.47	
23	£33,366	£17.29	£34,434	£17.85	
24	£34,314	£17.79	£35,412	£18.35	LC2 (substantive benchmark range)
25	£35,235	£18.26	£36,363	£18.85	
26	£36,124	£18.72	£37,280	£19.32	
27	£37,035	£19.20	£38,220	£19.81	
28	£37,938	£19.66	£39,152	£20.29	
29	£38,626	£20.02	£39,862	£20.66	LC2 (above substantive benchmark range)
30	£39,513	£20.48	£40,777	£21.14	
31	£40,476	£20.98	£41,771	£21.65	
32	£41,511	£21.52	£42,839	£22.20	
33	£42,708	£22.14	£44,075	£22.85	LC3 (below substantive range)
34	£43,693	£22.65	£45,091	£23.37	
35	£44,711	£23.17	£46,142	£23.92	
36	£45,718	£23.70	£47,181	£24.46	
37	£46,731	£24.22	£48,226	£25.00	LC3 (substantive benchmark range)
38	£47,754	£24.75	£49,282	£25.54	
39	£48,710	£25.25	£50,269	£26.06	
40	£49,764	£25.79	£51,356	£26.62	
41	£50,788	£26.32	£52,413	£27.17	
42	£51,802	£26.85	£53,460	£27.71	

Mothers Matter (“the Organisation”)

AND

Llanharry Ambulance Hall by Llanharry Council (“the Venue”)

1. Purpose

The Venue agrees to provide space for the Organisation to deliver community activities, including parenting workshops, wellbeing sessions, and associated events.

2. Term

This agreement commences on **04/04/2025** and continues until **2030**, unless terminated earlier by either party with **30 days’ written notice**.

3. Use of Premises

- The Organisation may use the hall on **weekdays between their business hours of 9am-4pm and if required, and agreements are met, they may host family fun days/workshops during evenings and weekends**.
- Activities will be conducted safely, responsibly, and in accordance with the Venue’s rules.
- The Organisation will ensure adequate supervision, health & safety, risk assessments and maintain a welcoming, safe environment for participants.

4. Fees and Expenses

- The Organisation is utilising the space on a free basis but this term can change according to council needs and circumstances, after initial consultation.
- Any additional costs (utilities, cleaning, insurance) are the responsibility of the **Organisation and Venue** as agreed on their terms.

5. Insurance and Liability

- The Organisation must maintain **public liability insurance** for its activities.
- The Venue is not liable for injury or loss sustained during the Organisation’s use of the premises, except where caused by the Venue’s negligence.

6. Health and Safety

- The Organisation will follow all relevant health and safety regulations.
- Any incidents or accidents must be reported promptly to the Venue and recorded.

7. Termination

- Either party may terminate with 30 days' written notice.
- Upon termination, the Organisation will remove all property and leave the Venue in a clean, orderly condition.

8. Miscellaneous

- This agreement constitutes the full understanding between the parties regarding use of the Venue.
- Amendments must be in writing and signed by both parties.

Signed:

For Mothers Matter

Date:

Signed:

For Llanharry Ambulance Hall

Date: _____

Thanks for getting in touch. We'd be pleased to provide a quote for your **parish** website.

We can apply our 30% discount to make your subscription **£455 ex vat per year**. That discounted price will stay with your account each year of your subscription.

And you'd qualify for our new **Parish Online** fund taking **£100 ex vat off your first year's subscription** by switching to a gov.uk domain.

Our subscription package includes:

- **Website** - a modern, accessible and responsive website using the Government design guidelines
- **Email** - up to 20 mailboxes with 5GB storage each which are accessed through the provided apps for windows, mac or phone, via webmail, or you can connect it to your own phone or computer mail apps.
- **Gov.uk domain** -
 - we register your new gov.uk domain and pay the fees instead of you having to pay for it. The domain is owned by you, but we manage it.

Our service also includes:

- **Hosting** - the servers where your website live
- **Ongoing Maintenance and Upgrades** - we may have a slightly higher ongoing cost than other providers, but we invest in your service to make sure it's always the latest new features, security upgrades or updates to align to new legislation
- **SSL Certificate** - this keeps your site encrypted and safe for visitors
- **Content Migration** - we port over [key content](#) from your old site at no extra cost.
- **Accessibility** - our sites always follow the latest Web Content Accessibility Guidelines (WCAG). Our sites already conform to WCAG 2.2 AA which was a requirement from October 2024.
- **Support** - we have a bank of [knowledge base](#) articles available to help you with managing your [website](#), [email](#), [domain](#) and [cloud office/storage](#).

We can offer the additional options at an extra cost:

- Upgrade one or more email accounts with additional storage - 10GB at £24 per year per upgraded mailbox
- Upgrade one or more email accounts with additional storage and Cloud Storage - standard 30GB mailbox and 10GB File Storage at £42 ex VAT per year per upgraded mailbox
- Hosting of old domain at £25 ex VAT per domain

We can typically get websites ready in around 4-6 weeks.

Your new domain choices are: