LLANHARRY COMMUNITY COUNCIL

MINUTES OF ANNUAL MEETING HELD 7.15 P.M. WEDNESDAY 11TH MAY 2022 AT THE AMBULANCE HALL, BIRCHGROVE, LLANHARRY

PRESENT(AT THE HALL): COUNCILLORS: J DILWORTH (CHAIR); I CLARIDGE; P CLARIDGE; E COATES; V DAVIES; L MANCHIP; D SNOOK AND MRS G LEWIS (CLERK)

VIA ZOOM: COUNCILLORS: B STEPHENS

1. ELECTION OF CHAIR

Resolved*:* Councillor Dilworth was elected as Chair.

The Chair thanked Councillor Claridge and the Clerk for their work over the previous year.

2. APPOINTMENT OF VICE CHAIR

Resolved: Councillor Manchip was re-appointed Vice Chair**.**

3. DECLARATIONS OF ACCEPTANCE OF OFFICE

The Clerk duly received the acceptance of office from the new chair.

4. APOLOGIES FOR ABSENCE

Councillor Owen - accepted.

5. DISCLOSURES OF MEMBER'S INTERESTS

The Chairman declared an interest in item 6, Fixing of the Chair's Allowance and the Clerk declared an interest in item 13, Review of Wages.

The Chair declared an interest in the following matter and left the meeting.

SIGNED……..CHAIRMAN

6. CONSIDERATION OF FIXING THE CHAIR'S ALLOWANCE

Resolved: that the Chair's Allowance remain at £1000, £300 to be paid directly to the Chair as a personal allowance.

The Chair re-joined the meeting.

7. CONFIRMATION OF MINUTES OF ANNUAL MEETING OF 12TH MAY 2021

The minutes were confirmed and will be signed by the Chair.

8. APPOINTMENT/RE-APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES.

Resolved: that delegates and representatives are as follows:

Outside Body	Member
Police Consultative Committee	Chair
School Governor Llanhari Primary School	Councillor Dilworth
The Allotment & Recreation Ground Charity, Ystradowen	Mrs G Lewis, Clerk

9. APPOINTMENT/RE-APPOINTMENT OF COMMITTEES/SUB-COMMITTEES

Resolved: the appointments/re-appointments are as follows:

Committee/Sub-Committee	Membership
Audit	Councillors: I Claridge; P Claridge; J Dilworth; E Coates.

10. REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS

Resolved: that Standing Orders and Financial Regulations are adequate and up-to-date.

11. REVIEW OF COUNCIL CHARGES

Resolved: that the charges will be as follows:

SIGNED……..CHAIRMAN

Interments	Llanharry Resident	Non-Resident	Grave Digging Fees
	£	£	£
Interment in a new grave for 2 burials	125	1045	620
Second interment in a grave	50	332	500
Interment in a new grave for 1 burial only	125	1045	620
Interment of Ashes in a new family grave	125	1045	620
Subsequent interment of Ashes in an existing grave	40	138	145
Interment of Ashes in a new cremation plot	100	421	145
Interment of Ashes in an existing cremation plot	40	138	145
Interment of a casket in a new grave for 2 burials, where only one grave space is used *	125	1045	620
Second interment of a casket	50	322	500
Grave test to identify whether further interments	One depth		TBC
may take place	Two depth		TBC
Interment on a Saturday	1 ½ Fee – Grave Digging Fees Only		

Memorials	Llanharry Resident	Non- Resident
Full Monument	70	260
Headstone, Cross, Scroll	50	260
Cremation Stone	50	260
Scattering of Ashes upon a private grave	No Charge	
Vase, including Inscription	No Charge	

SIGNED……..CHAIRMAN

Additional Inscription	No Charge
Erection of a wooden cross	No Charge
Renovation/Refurbishment to an existing memorial	No Charge
No charges will be made for the interment/memorial of under 18's.	
25% discount for Armed Forces	

Ambulance Hall Hire – it was resolved, in light of the increase in energy costs, to increase the fees to £10 per hour for residents & £20 per hour for non-residents effective from 1st July 2022.

12. REVIEW OF PAYMENTS TO COUNCILLORS

a. annual payment of £150 for costs incurred in respect of telephone usage, IT, consumables, etc - **the payment of £150 is mandatory for every member unless they advise the Clerk that they do not want to take it in writing.**

b. consideration of an annual payment of £500 each to up to five members in recognition of specific responsibilities

Resolved: No payments will be made**.**

c. consideration of payments in respect of travel costs for attending approved duties.

Resolved: No travel costs will be paid.

d. consideration of reimbursement of subsistence expenses for a particular duty requiring an overnight stay.

Resolved: no reimbursement of subsistence expenses will be paid.

e. payment of financial loss compensation, where such loss has actually occurred, for attending approved duties.
The payment is mandatory for every member if they are eligible to claim, and wish to do so.

f. All relevant authorities must provide a payment towards necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs as follows:

- Formal (registered with Care Inspectorate Wales) care costs to be paid as evidenced.
- Informal (unregistered) care costs to be paid up to a maximum rate equivalent to the Real UK Living Wage at the time the costs are incurred. This must be for the additional costs incurred by members to enable them to carry out official business or approved duties. Each authority must ensure that any payments made are appropriately linked to official business or approved duty. Payment shall only be made on production of receipts from the care provider.

SIGNED……..CHAIRMAN

The payment is mandatory for every member if they are eligible to claim, and wish to do so.

g. consideration of the annual provision of a payment to the Vice Chair (up to £500) to undertake the functions of that office.

Resolved: no payment will be made to the Vice Chair.

Members also noted: Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is Leader, Deputy Leader or Executive Member) cannot receive any payment from any community or town council, other than travel and subsistence expenses and reimbursement of costs of care.

The Clerk declared an interest in the following item and left the meeting.

13. REVIEW OF WAGES

Resolved: To increase the Clerk's salary to SCP23 of the National Salary Award 2021/22 backdate to 1st April 2021.

14. CONSIDERATION OF THE DATES, TIMES AND PLACE OF ORDINARY MEETINGS OF THE FULL COUNCIL

Resolved: that the meetings remain on the second Wednesday of the month (unless a bank holiday falls in the same week, when it will then be held a week later) and that the start time remains at 7.15p.m. Under normal circumstances meetings will be held in the Council Chamber unless a quarterly meeting is held at Tylagarw Community Centre.

15. DELEGATION/RENEWAL OF FUNCTIONAL POWER TO THE CLERK/RFO

Resolved: to renew the functional power to the Clerk/RFO.

16. AUTHORITY OF THE CLERK TO ACT ON BEHALF OF THE COUNCIL

In pursuance of the smooth running of the Council business, the Clerk has the authority to act on behalf of the Council at her discretion.

The meeting closed at 7.38 p.m.

SIGNED……..CHAIRMAN